

**The School Board of Broward County, Florida
Central Advisory Council – General Meeting
Indian Ridge Middle School
January 12, 2023, 9:45 to 11:45 am
Minutes**

Chair-Dee Defoe
Recording Secretary- Brie-Anne Pendlebury

Vice Chair-Pamela Taylor
Corresponding Secretary-Dania Previl

Call to Order: 9:51a.m.

- Welcome and Meeting Etiquette (raise your hand and wait to be acknowledged)
- Reminder of housekeeping/location of bathrooms
- Approve November minutes: Motion to approve by Noelle Corris and seconded by Barry Granoff

School Spotlight by I-Zone:

Boyd Anderson Zone: Rhonda Parris: Principal of Park Lakes Elementary Highlight (1) Career Readiness, ex. CPR, math jobs, technology (2) Kindness: Holiday Show (3) Literacy Matters

Nova Zone: Russel Schwartz: Principal of Nova Blanche Forman Elementary Highlight (1)33 thanksgiving baskets, donated 300 toys, great relationship with the town of Davie, students participated with the shop the cop, computer teacher of the year, school counselor of the year, High School debate team performed well, and cyber security team

Piper Zone: Wanda Haynes: Principal of Village Elementary School; Hall of Fame Recipient (1) Parent focus, literacy (2) Working as a zone collectively looking to become a Cambridge Zone (3) Shout to amazing principals; Marie Huatigan school principal finalist of the year

Plantation Zone: Parinaz Bristol: Principal of Plantation High (1) Parent night is coming up, college courses for parents, Pinnacle and Canvas help for parents, (2) On July 10th there will be a camp for students interested in engineer, debate law, (two weeks duration); Plantation has two scholars. Come out to support on March 15th.

Western Zone: Ian Murray: Principal of Indian Ridge Middle: Western Zone only has 5 schools, On 2/8 and 2/21 debate teams across the grade levels (5th grade Invasion)

New Business/Guest Speaker:

Dee Defoe, Chair of Central Area Advisory Committee, caac.chair@gmail.com

Understanding the Process of Motions:

The process, mechanics, and examples of motions introduced. Additionally, specifics of amending a motion and examples of amending a motion mentioned. The other use of a motion can be to table a motion. Motion to adopt, motion to adorn, point of order, point of information.

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The Power Presentation is available of the Process of Motions is currently located on the Central Area Advisory Website.

District standards for report cards (Paper Versions):

The Chair, Ms. Defoe also serves as the SAF chair at two schools. There are concerns that parents are requesting paper version of report cards.

There was a suggestion for the housekeeping rules to be introduced in the beginning of each meeting to set the standard such as meeting norms.

A suggestion was made for parent surveys to be sent out to parents regarding the approval of report cards being paper versions for parents.

There was a concern that virtual report cards prevent parents from being accountable for their students' academic performance. The lack of signature removes accountability as there is no signature to confirm parents' receipt. It was suggested that electronic signatures can be a substitute for the lack of accountability part for parents.

A concern was shared: There is no correlation in the attendance in district apps such as pinnacle, virtual counselor, in terms of attendance and academics. Missing alignment exist in the three different systems such as pinnacle, virtual counselor, and robocalls. There are improper reflection of grades and attendance across the apps.

It was explained that virtual counselor does not update real time, but the application provided fixed student details, whereas pinnacle is more fluid and not fixed. It was also mentioned that Pinnacle may have discrepancies as information is fluid and ongoing.

It was also recommended to set up parent notifications from Pinnacle to keep track of students' attendance and academics to track accuracy.

There was a suggestion that teachers should be consistent with the Pinnacle grades to help with tracking students' academic performance and attendance.

There was motion to recommend adding the electronic signatures for report cards for elementary, middle and high school.

There was an amendment for the motion issued by Nathalie Lynch-Walsh, Motion by Dawn Dantowitz second by Lydie Medley.

The following presents the amendment to the motion:

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We move Broward Schools develop and implement Districtwide Standards to ensure consistent and effective communication to parents related to report card issuance for all grades K to 12.

These standards should address, but are not limited to:

- 1) Data Integrity - Agreement between teacher's grades and district data
- 2) Electronic signatures
- 3) Multi-platform Communications--parent link, text, twitter, Facebook, phone calls

The amended motion was passed by the majority.

A statement was made to keep in mind that parents may not have access to Internet to sign electronic report cards for students. A parent also commented that students should have access to laptops that were provided during COVID.

Christine Cartagena, Transportation Sub-committee

Next meeting for Sub-Committee Transportation is on Tuesday, January 17th at 930AM at the Central Terminal and also Via Teams

Dr. Nathalie Lynch-Walsh, Boundary Sub-committee and Facilities

All central area zone schools do not have I-Zone Reps. The first phase of long-range planning has begun. The past meeting entailed the overview of the long-range plan of the facilities Taskforce. There is a request for the superintendent to send more stakeholders to be part of the steering committee. There is a subcommittee meeting tonight (1/12/23) at 7pm in the media center at Plantation High School.

A parent suggested that I-Zone reps should go to various schools to present the updates of facilities during school-based SAF meetings.

The chair, Ms. Defoe, demonstrated how to navigate the School Advisory Forum (SAF) website on Broward County school's website. There are policies still awaiting review. Once dates are available, information will be shared to everyone.

Farrah Wilson, Assistant Director, Central Regional Superintendents Office
farrah.wilson@browardschools.com (754) 321-3000

No new updates currently. Ms. Wilson wishes all a Happy New Year.

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Kelli S. Blackburn, Research, Evaluation and Accountability
kelli.blackburn@browardschools.com

Thank you to all SAF Chairs for being SAF chairs. SAF chairs were asked to forward SAF agenda and minutes to the School Advisory Council (SAC) chairs so they can upload to the official website. Ms. Blackburn introduced new members from her team.

Open Discussion and Questions:

The dates for the I-Zone meetings are unclear and difficult to find. Farrah Wilson will work on sending the dates to Chair Defoe to ensure information is available.

Parent question: Who should be taking the minutes for the SAF? Do we have a SAF chair?

Last night's facilities Taskforce meeting did not have security during afterhours. It was highly recommended that security is present to remove any possible person from the meeting. A parent was concerned that anyone can walk into a school building after school hours. A lot of the schools do not have security as they should.

Barry second the motion to adjourn.

Meeting Adjourn: 11:44AM

Steering Meeting

Called to order at: 12:07

A recommendation was made by the chair, Ms. Defoe to have Mr. Chisem to come to February meeting to discuss the various school calendars. Additionally, the option for makeup days for Hurricanes need clarity. Right before calendar roll out, the specific days for makeup days beforehand should be discussed. What is the weight of parent survey outcomes have on the calendar options? The explanation of In-depth reasoning behind the make of school calendars is also requested.

February: Calendar, Testing and Nutrition experts to present updates and information. Whoever is absent, will come in March.

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The importance of sharing information during CAAC to share with their SAF meetings with ease.

Upcoming: The SAF chairs will be trained on budget training (virtual) to sign approved budgets.

A parent mentioned how many schools do not have SAF chairs. A recommendation to have SAF explained, defined, and to inform. Print SAF website and be printed to inform parents and school community.

Vegetarian parents are concerned that students are not eating nutritious. Reach out to food nutrition.

Steering Meeting Adjourn: 12:42